RECORD OF PROCEEDINGS

Minutes of The Regular Meeting

October 27, 2025 @ 7:03 P.M.

Council met in Regular session with Lora Lyons, Brad Bohland, Jason Hower, Allen Wobler, Jennifer Zartman, and Priscilla Kadolph present.

Guests Present: Officer Brandon Shuherk, Fire Chief Hefner, EMS Coordinator Lyons, NRTG representatives, ITG representative, and Paulding Putnam Electric Company representatives

Paulding Putnam Electric Company introduced themselves and went over their plans for putting fiber internet in the Village. They handed out a map to show where the service lines will be dropped in the Village, which does not include drops for individuals. If anyone wants to have Paulding Putnam internet, the individual would need to get ahold of the company, and Paulding Putnam will put a box in their front yard. Everything is going to be underground, and it is DOT certified products, so homeowners are able to drive or park on top of them with no issues. Paulding Putnam has already started putting stakes in yards for where they will be placing the service lines, but if an individual wants the line moved elsewhere, they need to contact Paulding Putnam to get it moved. Paulding Putnam plans to start work on the lines the 2nd week of November.

The Minutes from the September 22, 2025 meeting were read. Councilman Bohland made a motion to approve the minutes. Councilman Hower seconded. Councilman Wobler voted yes. Councilwomen Zartman and Kadolph voted yes. Motion passed.

**EMS: EMS Coordinator Lyons** was present and reported the following to Council:

1. There are 17 runs reported for this month with 2 runs being missed.
2. There are 3 candidates that are going to be taking their EMT test soon that will pass.
3. C&Y Oil is about to be done with house accounts at the end of the year, so EMS Coordinator Lyons brought to council options for buying gas. He suggested a Fleet card or possibly having a gas tank at the fire department. Councilwoman Zartman offered to see if Mercer will let the Village use the tanks to fill up and invoice at the end of the month.
4. Rikki Skiver passed her EMT test. The village owes her $250 for passing the class. There is another bonus that the village gives, but she needs to work 6 months with a total of 10 runs to be able to get the bonus.

**Fire Department: Chief Hefner** was present and reported to Council:

1. There has been 3 runs for the month.
2. There were 175 chicken dinners sold, which brought in roughly $2,000 towards the extrication system. Chief Hefner said that we also received a grant for $7,500 giving the Fire Department a total of $27,500 for the new set of jaws. The cost is $32,500, so they are currently short $5,000.
3. On 56, the truck needed repairs to the airbag system. The total for the repair was $278.86 plus labor by Chris Wilcox. Councilman Bohland motioned to approve the charges. Councilwoman Kadolph second the motion. Councilmen Hower and Wobler voted yes. Councilwoman Zartman voted yes. Motion passed.
4. Chief Hefner informed council that starting next month, Ethan Crosby needs to start getting Lieutenant pay.

**Police Department:** **Police Chief Miller** was not present and Officer Shuherk presented to council:

1. There have been a lot of properties being cleaned up around town.
2. The weeds on Zachary Street have been taken care of, but they should be readdressed in the spring when they start becoming a problem again.
3. Police Chief Miller is off duty right now due to a back issue, and Officer Shuherk is working to cover by coming in early for his shift.

**Street:** Nothing was reported to council.

**Zoning: Zoning Inspector Sinn** was not present.  **Mayor Lyons** reported the following to Council:

1. Zoning had their quarterly meeting today at 6PM. Mayor Lyons mentioned that Tom Sinn suggested bumping up fees for zoning purposes for the Village. Our fees are currently low compared to surrounding areas.
2. The chicken survey ordinance has been created. It was presented at the zoning meeting, and it needs to be presented to the board of appeals for approval.

**Committee Reports:**

1. Candy that was bought for Halloween did not make it in time to be passed out. Because of this, more candy needed to be purchased totaling $107.75. The original candy arrived on 10/27/25, and it will be used for Christmas/Easter. Councilman Bohland motioned to approve the cost for the new candy. Councilwoman Kadolph second the motion. All voted yes. Motion was approved.
2. The budget meeting is scheduled for November 15th at 10 AM. Everyone needs to start thinking about future projects that they would like to see done next year to present at the meeting.
3. The Fire/EMS budget meeting is scheduled for December 13th at 10 AM.

**Correspondence Letters/Community Events:**

1. Carryall Trucking is partnering with Homier & Sons. They are having an open house on November 1st, and they will be running a special for people bringing in old tires with no rims.
2. There is a meeting on November 17th at 6:30 PM at the OSU Extension building to go over the Property Tax levy.
3. Jolly Jamboree is scheduled for December 6th.

**Old Business:**

1. Griffin Striping project has been completed, and the bill is a bit different than the estimate, but the bill came in under budget. Councilman Wobler motioned to approve the charges. Councilwoman Kadolph second the motion. All voted yes. Motion passed.
2. The new doctor office land transfer has been complete.

**NEW BUSINESS:**

1. Kara Whitman has asked about donating a 7-8-foot real Christmas tree in honor of Ron Etzler. The Village is going to let her decide where she wants to have it planted. Councilman Bohland motioned to approve. Councilman Wobler second the motion. All voted yes. Motion passed.
2. Ordinance 2025-7 County/Route/Section: PAU-49/500/613-Varies was discussed for ODOT. This ordinance was already discussed and signed back on 10/13/25. Councilwoman Zartman motioned to approve. Councilwoman Kadolph second the motion. All voted yes. Motion passed.
3. Youngs Addition has requested a speedbump. Council discussed that it would be hard to plow for snow on that road if speed bumps were there, and it is also not a very busy road. Council has respectfully declined putting speed bumps in the addition.
4. The Chamber wants to partner with the Village to put signs at the Payne Park for everyone who had a part in creating the pond. Mayor Lyons is going to ask Tiffany Sinn about the boulders that they use, and the Village will order brass signs online to put onto the boulders.
5. Mayor Lyons informed council that 2 more benches are being ordered by donations that were received. These will be red and blue and placed in designated locations that the donors have suggested. These benches are $499.00. Councilman Wobler motioned to approve the benches. Councilwoman Zartman second the motion. All voted yes. Motion passed.
6. Mayor Lyons is going to be ordering signs for the benches in cast aluminum. They are $69.99 per sign, and there are 4 that needs ordered. Councilwoman Zartman motioned to approve. Councilwoman Kadolph second the motion. All voted yes. Motion passed.
7. Nancy Speice has turned in her resignation letter for the zoning committee on October 13, 2025. Councilwoman Kadolph motioned to approve. Councilman Bohland second the motion. All voted yes. Motion passed.
8. Office cleaning was mainly being done by Rhonda, so the Village is looking into hiring someone to deep clean once a month for a couple hours. In the past, it was offered at $30 an hour. Councilwoman Kadolph motioned to approve hiring someone to clean. Councilwoman Zartman second the motion. All voted yes. Motion passed.
9. SRTS & TAPS Pre-Construction meeting is Wednesday, October 29th at 10:30 AM at the Village Hall.
10. Kleinfelder’s has offered to go for the TAPS grant again for the sidewalks. November 14th is the next meeting with them.
11. A quote from Strait Gate for the tree replacement project for Merrin/Oak streets was brought to council. Councilwoman Zartman motioned to approve the prices. Councilwoman Kadolph second the motion. All voted yes. Motion passed.
12. There have been no updates for the tree removal for Joe McGuigan. However, council brought up that AEP is currently removing branches that are in the way of powerlines, and some of the trees look like they are about to topple over after the trimming.
13. Mayor Lyons brought up conceal carry for the fiscal officer. Liability would fall on the fiscal officer if the gun would go off. Councilman Hower asked that continued education be done for the conceal carry. Officer Shuherk offered to see about Cassie joining the police firearms training. Councilman Bohland motioned to approve conceal carry for Cassie. Councilwoman Zartman second the motion. All voted yes. Motion passed.
14. Council discussed the Advanced Energy Fund Grant and University of Dayton Energy Audit. Council has decided to decline.
15. The Solicitor of the Village has resigned, so council discussed 2 options for hire. Andrew Knueve and Brandon Grigsby have both applied, and they are both wanting salary. Andrew works for Oakwood, Grover Hill, and Melrose. Brandon works for Antwerp. Andrew Knueve is asking for a cheaper salary, so he was chosen for the position. Councilwoman Kadolph motioned to approve. Councilman Wobler second the motion. All voted yes. Motion passed.

**BPA: Mayor Lyons** reported to council:

1. Brant has vacation time that he needs to use, but he also needs hours for EMS. He was wondering if he could use his vacation time for the Village and also pick up daytime staffing hours to get his hours in. Council all agreed that would be fine.
2. The catch basin on Laura Street needs fixed. Danglers has quoted $5,000 to fix it, and it will come out of the Capital Improvements fund. Councilwoman Zartman motioned to approve. Councilwoman Kadolph second the motion. All voted yes. Motion passed.
3. Ryan Bowman has offered to put the water and sewer lines in Youngs Addition to add another house by Jim and Jane Linder. Dangler Excavating has said that they could also put the lines in for around the same cost. Council would like to get a quote from Ben Kauser as well.
4. The Townline waterline has been completed. The old waterline has been found and removed. There has been breaks from testing the new line, but this is common until the old line is completely shut off. They are checking with ODOT to see if they are the one that placed the 22-foot line in that goes under the road.

**Good and Welfare:**

The Village would like to thank the Payne Fire & EMS and local businesses for participating in Halloween!

Councilman Hower motioned to approve the financial reports from the Fiscal Officer. Councilwoman Zartman second the motion. All voted yes. Motion passed.

Councilwoman Kadolph motioned to approve the payment of bills presented. Councilman Wobler second the motion. All voted yes. Motion passed.

Councilman Bohland moved to go into Executive Session for legal and personnel matters at 7:35 P.M.

Councilwoman Kadolph seconded. Councilmen Hower and Wobler voted yes. Councilwoman Zartman voted yes. Motion passed.

Councilwoman Zartman moved to return to regular session at 8:00 P.M. Councilman Bohland second the motion. Councilmen Hower and Wobler voted yes. Councilwoman Kadolph voted yes. Motion passed.

With no further business, Councilwoman Zartman moved to adjourn. Motion second by Councilwoman Kadolph. Meeting adjourned at 9:22 P.M.

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Mayor Lora Lyons Fiscal Officer Cassie Wright